

## **The Town of Upper Marlboro**

RESOLUTION: 2020-23  
SESSION: Regular Town Meeting  
DATE: November 10, 2020

### **RESOLUTION BY THE BOARD OF COMMISSIONERS FOR THE TOWN OF UPPER MARLBORO TO ADOPT A TRANSPORTATION PETROLEUM REDUCTION POLICY**

**DESCRIPTION: A POLICY DECLARING THE TOWN OF UPPER MARLBORO'S INTENT TO TAKE A LEADERSHIP ROLE IN REDUCING TRANSPORTATION PETROLEUM CONSUMPTION IN AND BY THE TOWN OF UPPER MARLBORO, BY PARTNERING WITH THE MARYLAND ENERGY ADMINISTRATION AND ENROLLING AS A SMART ENERGY COMMUNITY.**

**WHEREAS**, Maryland Energy Administration's (MEA) has established the Maryland Smart Energy Communities Program pursuant to the authority provided in Sections 9-2003 and 9-20B-01 *et seq.* of the Maryland Code, State Government Article; and

**WHEREAS**, by adhering to the Maryland Energy Administration's Smart Energy Community Program the Town of Upper Marlboro has committed to being a socially responsible leader by reducing their local impact by better managing its transportation petroleum consumption; and

**WHEREAS**, any incorporated municipality is eligible to participate MSEC program and if it applies to the Program and commits to meeting the three deliverable requirements (i.e., formal adoption of at least two of the three required energy policies, creation of energy baseline, and establishing energy action plan) may, subsequently, be eligible to receive Program funding, subject to availability of funds at that time; and

**WHEREAS**, the Town has authority pursuant to Section 82-16(2)(m) and(bb) of the Town Charter to make agreements with other governmental authorities for the joint performance of or for cooperation in the performance of any governmental functions, and to accept gifts and grants of federal or of state funds from the federal or state governments or any agency thereof, and to expend the same for any lawful public purpose, agreeably to the conditions under which the gifts or grants were made; and

**WHEREAS** the Town of Upper Marlboro recognizes that by smartly investing in alternative transportation uses, it can have significant monetary savings and create environmental benefits.

**NOW, THEREFORE, THE BOARD OF COMMISSIONERS FOR THE TOWN OF UPPER MARLBORO RESOLVES TO ADOPT THE FOLLOWING POLICY, AND GOALS AND COMPLETE THE FOLLOWING INITIATIVES LISTED BELOW:**

**Section 1: PURPOSE.** The purpose of this policy is:

- To become a Maryland Energy Administration Smart Energy Community by enrolling within the program and following the instructions provided by the State of Maryland.

## **The Town of Upper Marlboro**

- To reduce on-road vehicle petroleum consumption by the Town of Upper Marlboro's fleet vehicles by 20% within five years of the established baseline year.
- To report petroleum consumption and reduction progress annually to the Maryland Energy Administration in order to assure that the Town of Upper Marlboro accomplishes said goals in a timely fashion.

**Section 2: DEFINITION** For the purpose of this policy, the following terms shall have the meaning given:

- a) **Fleet Vehicles** – A vehicle designed to legally carry people or cargo on public roads and/or highways owned or leased by the Town of Upper Marlboro. Such vehicles include, but are not limited to: buses, cars, trucks, and vans. This would not include motor driven vehicles not approved for use on the road, such as lawnmowers, forklifts, or marine vehicles.
- b) **Petroleum** – Gasoline and diesel fuel used for on-road fleet vehicle consumption.
- c) **Gallons of Gasoline Equivalent (GGE)** – A conversion factor for equating different fuel sources to gasoline, for example, one gallon of gasoline is equal to 1.13 gallons of diesel.
- d) **Baseline** – Measurement of gallons of gasoline, diesel, and other fuels consumed by all fleet vehicles in the baseline year.
- e) **Baseline Year** – The 12-month period selected by the Town as the baseline.
- f) **Petroleum Consumption Reduction Plan** – Provides details on the current fleet vehicle petroleum consumption, characteristics of the fleet including the make, model, year, purchase date, fuel type used, gallons consumed, and miles driven, estimates the required amount of petroleum needed to meet the minimum of a 20 percent reduction, and designs plans with detailed measures and timetables for reaching the reduction goal within five years.

### **Section 3: BASELINE DOCUMENTATION**

The baseline including data related to the specific time period, fuel consumption, vehicle specs, and results will be completed by December 31<sup>st</sup>, 2020, and can be found as an appendix to later be attached to this document titled, "MSEC\_Fleet\_Baseline\_(Upper Marlboro)."

### **Section 4: GUIDELINES**

The Town will maintain an annual petroleum consumption inventory for all local-government-owned vehicles and contracted-service vehicles. This annual inventory will include at a minimum the information presented in the table below.

#### ***Plans and Implementation***

The Town will additionally establish a Petroleum Consumption Reduction Plan. The plan will outline the process and include a timetable of execution by which the Town will accomplish designated tasks in order to reach their goal. The Town will update/amend Petroleum Consumption Reduction Plans on an on-going basis when necessary in order to meet the policy goals in the most efficient cost-effective manner.

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Finally, the Town will implement the necessary projects laid out in their Petroleum Consumption Reduction Plan in order to ensure that a minimum of 20 percent reduction of local government petroleum consumption is met within five years of the established baseline.

### *Questions/Enforcement*

All inquiries should be directed to the person responsible for implementing this policy. The Town Administrator and/or their designee will implement this policy.

### *Applicability*

This policy applies to all departments of the Town of Upper Marlboro with the exception of the exclusions outlined in the definitions above.

### **Section 5: EFFECTIVE DATE**

This Resolution and policy shall be effective immediately upon approval of the Board of Town Commissioners.

ATTEST:

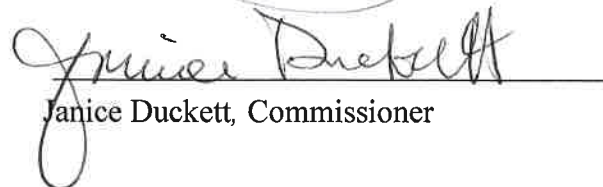
THE TOWN OF UPPER MARLBORO

  
Clerk

  
Linda Pennoyer, President

Date: November 10, 2020

  
Sarah Franklin, Commissioner

  
Janice Duckett, Commissioner



### CERTIFICATION

I, the undersigned, hereby certify that I am the Town Clerk of the Town of Upper Marlboro and that the Board of Town Commissioners of the Town of Upper Marlboro at a public meeting at which a quorum was present adopted this Resolution, and that said Resolution is in full force and effect and has not been amended or repealed.

In witness whereof, I have hereunto set my hand and seal of the municipal corporation, this 10<sup>th</sup> day of November, 2020.

  
M. David Williams, Town Clerk